**Irish Setter Club of America**

**Board of Directors Meeting Minutes**

**Crowne Plaza**

**Asheville, NC**

**May 5, 2019**

**8:30 am**

1. **Welcome, Roll Call, Check-In**

The meeting was called to order at 8:35 am by President Jan Ziech. All were welcomed to North Carolina.

Members present: Cassie Allen, Christine Boutwell, Debra Davis, Carolyn Dison, Pam Elsner, Bruce Foote, Pam Gale, Mary Goeke, Debra Hamilton, Catheryne Houston, Linda Kalmar, Richard Krasley, Heidi Laabs, Mary Lamphier, Karolynne McAteer, Dawn Secord, Jeanine Wilson, Jan Ziech

Members absent: Anita Gage

2. **Reports from Committees received and read; call for additional agenda items**

No additional items

3. **Consent Agenda**

1. Approval of minutes of February 2019 Board meeting and Executive Session
2. Approval of New Members
3. Approval to the Carolina ISC to use ISCA’s Rally license
4. Approval of Principles of Integrity article

**Debra Davis made a motion to approve the consent agenda, seconded by Pam Elsner. A roll call vote was taken. The motion passed unanimously.**

4. **Opportunities for ISCA Members to address the Board**- none present

5. **Report of the President**

Jan Ziech provided her report and thanked everyone for attending the National Specialty.

6. **Report of the Recording Secretary**

Minutes from the February 2019 BOD meeting and Executive Session received

7. **Report of the Treasurer**

Jeanine Wilson’s report was received.

a. Assets as of 4/30/19 = $422,249.19 and we have no debts

b. 60% of membership renewals were completed online

8. **Report of the Corresponding Secretary**

Dawn Secord provided her report. She requests notification of members illnesses or deaths.

9. **Report of the AKC Delegate**

Karolynne McAteer’s report was received.

1. Disappointed in choices of breeder’s registrations. Breed statistics are plummeting. Numbers of litters are down in 2018 to 208. Of that, 1500 puppies (7pups/litter average), less than 53% were registered. Breeders please register your litters.
2. AKC is working on recognition of parent club titles at the end of the dogs name. Versatility actions must be purpose breed per the AKC. AKC is trying to develop a program that is consistent across all breeds
3. AKC Parent Club tool very helpful for your local clubs
4. Patriot Puppy Program- attempt to get TSA/border control dogs to be trained in the US
5. Best practices for running and creating schedules for an all breed show are available at the AKC
6. Bad conduct doesn’t always happen in front of your face. Please remember good sportsmanship
7. Appointment to the Board- Dr. Charles Garvin, Dan Smyth Esq., and Stephen Hamblin joined the board

10. **Committee Reports**

1. **Constitution**

Bruce Foote’s report was received. The committee is in stand by mode at this time.

**B. Health Committee**

Anne Marie Kubacz’s report was received.

**a.** AKC CHF Parent Club Conference August 2019- Kelli Aitken, Carolyn Dison, Linda Kalmar, Mary Lamphier, Cheryl Stiehl will be attending and representing ISCA. Thank you to the Board for the support making it possible for these members to attend sending members. Jeanine Wilson and Anne Marie Kubacz will represent the ISCAF and also attend

**b.** Several studies to possibly support will be presented to ISCAF

**c.** Over 100 dogs were entered in the free thyroid clinic

**C. Memo**

John Laabs’ report was received. Everything is going well with the Memo to Members

1. Discussed judges and the Memo to Members. Plan a survey of approved Irish Setter judges on how they wish to receive. Possible cost savings.
2. Complaints of printing certain winners was discussed. Carolyn Dison suggested major shows list of winners with candid photos and club logos
3. Considering Dogs Around the World feature- it will be up to the owners to submit content

A break was taken from 9:55 am until 10:20 am.

**D. Show Consents**

Catheryne Houston’s report was received.

1. Please use online submission. The earlier the information is submitted, the earlier notice is available in the Memo and on the website. Please use “comments” section to submit any information about the show which may draw a larger entry i.e. part of a cluster, etc.

**E. Field Trial Consents**

Diane Seibel’s report was received. Everything is running smoothly.

**F. Field Trial Executive Committee/2019 NFT**

Dave Tompkins report was received.

1. 2019 National Field Trial will be in Booneville, Arkansas October 27-November 2, 2019. Chair- Ed Lierman, Secretary- Vickie Tompkins, Futurity Chair- Mary Pavelko
2. Finances- year to year National Field Trial fund balance April 2019 was $22,403. ($22,456 April 2018)

**G. Futurity**

Mary Pavelko’s report was received. There have been no changes since the last report.

**H. 2019 Quail Classic**

Stan Noble’s report was received.

1. Ken Ruff Classic will be September 6, 2019. Chairman- Stan Noble, Secretary- Vickie Tompkins, Ranch Manager- Steve Bailey. Judges will be determined. The event will be open to all breeds

I. **Walking Events, Executive Committee, 2019 & 2020 National Hunt Test, Walking Gun Dog Championship, AKC Walking Championship**

Jeanne Wagner’s report was received.

1. 2018 event was discussed. Contracts will be in place for all events in the future. A comprehensive timeline spread sheet is under development as well as a Judges list spreadsheet.
2. 2020 Ionia, Michigan May 15-17, 2020. The Irish Setter Club of Michigan and the Irish Setter Club of Ohio are working together to co-host this event. National Chair- Brian Wagner, Local Chair- Janet Parker
3. 2021 and beyond. Discussions to consider development of a ISCA Trial Event Committee to help run events and secure grounds, etc as regions have indicated inability to host

**J. Policies and Procedures**

Anita Gage’s report was received.

1. Policies regarding the Memo were discussed

**Heidi Laabs made a motion, seconded by Richard Krasley, to amend Policy 403 to all judges attending the Judges Seminar at the National Specialty will be listed in the Memo.**

**A roll call vote was taken. The motion passed unanimously.**

**Jeanine Wilson made a motion, seconded by Catheryne Houston to sunset Policy 404.**

**A roll call vote was taken. The motion passed unanimously.**

**K. Principles of Integrity**

Debra Hamilton’s report was received.

**Debra Hamilton made a motion, seconded by Karolynne McAteer, that the Principles of Integrity Review Committee is able to print their work to date with an email vote from the Board of Directors.**

**A roll call vote was taken. The motion passed unanimously.**

**L. National Events Committee**

Heidi Laabs’ report was received.

1. 2019 National Specialty Asheville, North Carolina is underway.
2. 2020 National Specialty will be in Greeley, Colorado June 1-6, 2020 at Island Grove Park
3. 2021 National Specialty will be held in Region 1 in mid-June. Dates and location will be announced once the AKC has approved our event application.

**M. 2019 National Speciality**

Jeanine Wilson provided her report.

**N. 2020 National Specialty**

Debra Davis’ report was received.

**Jeanine Wilson made a motion that moving forward we will refund junior companion entries at the National Specialty upon completion of AKC required paperwork and submission to the Treasurer within 90 days. Pam Elsner seconded the motion.**

**A roll call vote was taken. The motion passed unanimously.**

**O. 2021 National Specialty**

Heidi Laabs’ report was received.

1. 2021 National judges voting Region 1 62, Region 2 37, Region 3 39, Region 4 41. Total vote 179.

A break was taken from 12:45 pm until 1:20 pm.

**P. Versatility Program**- no report received

**Q. Foundation**

Sam Houston McDonald’s report was received.

1. Thank you to the membership for the many generous donations during the enrollment/renewal period for Membership to ISCA
2. The Foundation Board will meet to discuss dispersing funds based upon the recommendations of the Health Committee for research and studies directly affecting the Irish Setter.
3. The following members of the ISCAF are up for a 3-year term renewals and willing to continue: Larry Hassler, Mindy Higby, Linda Kalmar and Sam Houston McDonald

**R.**  **2019 Meet the Breeds**- no report received

**S. Judges Education**

Sam Houston McDonald’s report was received.

1. The ISCA Judges Committee will be participating in the following seminars/workshops- May ISCA National Specialty, June Michigan Sporting Dog Seminars, July Wisconsin Judges Group, August Washington Sporting Dog Seminars, and December AKC/DJAA Institutes Sporting and Non-Sporting Groups
2. Update received on the standardized breed presentation and the illustrated standard.

**T. Rescue**

Deanne Cuchiaro’s report was received.

**U. Legislation**

Debra Hamilton’s report was received.

1. AKC Legislative Conference in Washington, DC June 23-24, 2019

**Debbie Davis made a motion to have Debra Hamilton attend the AKC Legislative Conference in Washington, DC June 2019 and cover expenses. Karolynne McAteer seconded the motion.**

**A roll call vote was taken. The motion passed unanimously.**

**V. Membership Renewals** - no report received

**W. New Memberships**- no report received

**X. Website**

Jan Ziech’s report was received.

1. The website will be redesigned as it’s current format is no longer supported

**Y. Communications**- no report received

**Z. Club Archives**

Maureen Day’s report was received.

1. Digitized Memo to Members from October/December 2016 to April 2019 are completed

**AA. Pictorial**

John and Heidi Laabs’ report was received.

1. Bids have been received for Pictorial production. Approved Walsworth Publishing

**BB. Awards**

Debra Davis’ report was received and read.

1. Available awards for sponsorship will be posted in the August Memo

**Mary Lamphier made a motion to increase postage fee for the Annual Awards Medallions to $7.00. Heidi Laabs seconded the motion.**

**A roll call vote was taken. The motion passed unanimously.**

**CC. ROM Program**

Lorilei Windhorn’s report was received.

**DD. ISCA Title Certificates**

Carolyn Dison’s report was received.

1. Fourth quarter certificates were mailed February 4, 2019

**EE. AKC Gazette Column**

Mary Lamphier’s article was recently published.

11. **Unfinished Business**

1. Cyberbullying policy- the AKC Delegate is looking into the AKC Cyberbullying Policy
	1. ISCA subscribes to the AKC disciplinary policy on cyberbullying
	2. Revised Principle of Integrity # 1 to specifically add cyberbullying
2. ISCA Finances
	1. Discussion on audit of ISCA finances and related financial controls
	2. Plan to develop an audit policy
3. Pedigree Research project- no update
4. ISCA received their Scent Work license

**Jeanine Wilson made a motion, seconded by Richard Krasley to amend Policy 324.1 for use of borrowed license to include all AKC events.**

**A roll call vote was taken. The motion passed unanimously.**

**12. New Business**

1. Irish Setter Club of Greater Richmond is requesting approval to hold an ISCA Regional Specialty on Friday October 30, 2020 in Doswell, Virginia

**Bruce Foote made a motion, seconded by Pam Gale to approve the Irish Setter Club of Greater Richmond to hold an ISCA Regional Specialty Friday October 30, 2020 in Doswell, Virginia.**

**A roll call vote was taken. The motion passed unanimously.**

**B.** Nominating Committee was discussed. Richard Krasley will be the Chair.

C. AKC Lifetime Achievement Awards

 a. ISCA will nominate the following-

 i. Conformation-Anne Savory Bolus

 ii. Performance- Denny Keeton

 iii. Companion- Kay Bedeau

D. ISCA Podcasts

Debra Hamilton and John Laabs are exploring for possible education.

E. Online Education

A committee was formed to look at forming online education to include Mary Lamphier, Christine Boutwell, Jeanine Wilson, and Linda Kalmar

F. National Specialty New Exhibitor education

A committee was formed to provide education sixty minutes prior to Conformation, Agility and Obedience for new exhibitors at the 2020 National Specialty and will include Pam Gale, Debra Davis, and Mary Lamphier

13. **Other Business**

1. Membership plans were discussed. Due to the aging population with 41% of membership households members for >25 years, no special dues classification is possible. We would also lose our non-profit status.

14. **Executive Session**

**Jeanine Wilson made a motion for an Executive Session, seconded by Mary Lamphier.**

**A roll call vote was taken. The motion passed unanimously.**

The Executive Session began at 4:20 pm. The Executive Session ended at 4:52 pm.

15. **Adjournment**

**Debra Davis made a motion for adjournment, seconded by all.**

The meeting adjourned at 4:55pm.

The next meeting will be October 19, 2010 at the Alameda County Fairgrounds Building B, Pleasanton Avenue, Pleasanton, California.

Respectfully submitted,

Christine M Boutwell, MD

ISCA Recording Secretary

**Policy Changes**

**Policy 403**

Judges’ Seminar Recognition (Also Breed P&P 352 & National P&P 787)

Board: 05/06/2019- Effective: 05/06/2019

1. All judges attending the Judges seminar at the National Specialty will be listed in the Memo

Board: 02/06/1999 – Effective: 02/06/1999

1. All judges attending the Judges seminar at the National will be listed in the Memo

**Policy 404**

Standing Committee of the Board

Effective 05/06/2019: policy has been sunsetted

**Policy 324.1**

Use of ISCA License for Fundraising by Independent Specialty Club to Benefit the Local Club

Board: 5/05/2019 – Effective 5/05/2019

An independent Irish Setter Specialty Club may host an all-breed event as a fundraiser benefiting the local club under the ISCA’s AKC License by submitting the following criteria and documentation to the National Events Committee for review and recommendation to the Board for approval:

1.     The independent Irish Setter Specialty Club must be AKC licensed.

2.     The chairperson and committee members (at least 5 per AKC rules) for the event must be members in good standing of the ISCA.

3.     The request must specify in detail the purpose of the event.

5.     Proof of the independent Irish Setter Specialty Club’s liability insurance is to be provided prior to submitting applications to AKC for the event.  Proof sent to ISCA Treasurer.

6.     The independent Irish Setter Specialty Club is required to provide the ISCA with an insurance rider on the club’s insurance certificate to indemnify the ISCA.  The rider must be provided at the prior to submitting applications to AKC and be of an amount equal to the ISCA insurance.  Rider sent to ISCA Treasurer.

7.     Event dates requested two months before or two months after the date of a National Specialty will not be approved by the ISCA.

8.     The independent Irish Setter Specialty Club will be responsible for all expenses and the AKC fees for the event.

9.     The independent Irish Setter Specialty Club will be responsible for completing all required AKC applications to hold the event.  (Note:  the AKC application to hold an event under the ISCA License requires the signature of the President or Treasurer of the ISCA before processing by the AKC).

10.  The independent Irish Setter Club will provide the ISCA with an income/expense financial report within 60 days subsequent to the event.

11.  If another Independent Specialty Club applies to use the ISCA license to the benefit of ISCA – that application will take precedence.

12.  A local club may use the ISCA license for a given venue 3 times – and then should consider obtaining their own license for that venue

13.  A local club who is raising money to benefit their club and an upcoming National in their region may use the ISCA License 3 times in any calendar year leading up to that National.  After the National is over and the local club wants to continue fundraising for their club, they should consider obtaining their own license for that venue.

14.  Should a club working on a National want to do a 4th event in one year – this may be allowed if the other clubs currently working on Nationals are not using the ISCA license for their 3 fundraising events.